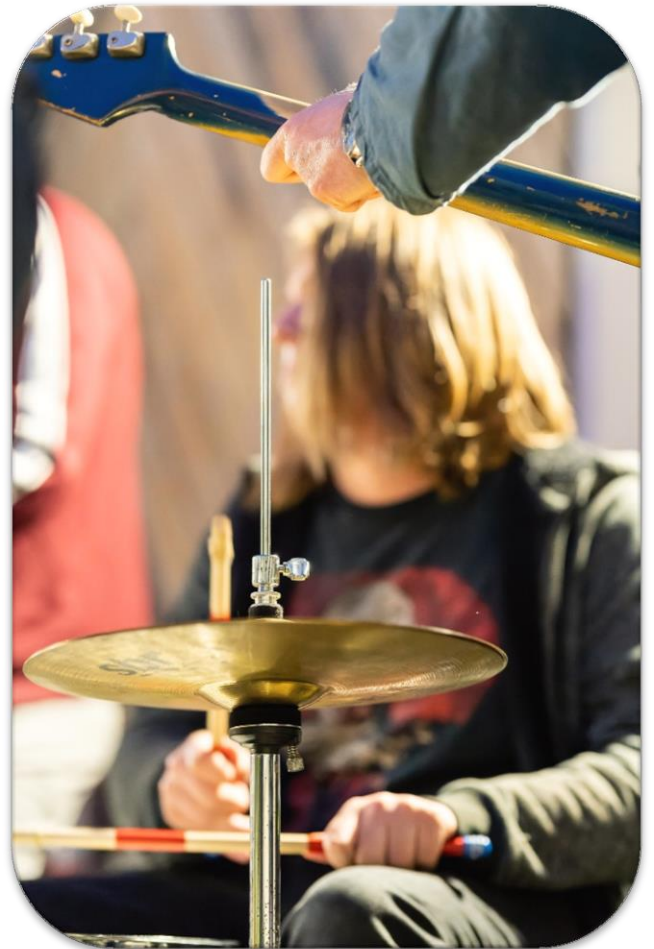


Hertford Museum

Annual Report 2022-2023



"Absolutely wonderful, the high quality maintained year after year."



HERTFORD MUSEUM
Inspiring Generations

Hertford Museum is
generously supported by



HERTFORD TOWN COUNCIL

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1. A Word from the Chair

I am writing this piece in the middle of August, a month of family friendly fun that provides much needed holiday activities at little or no cost to visitors. This is one of the highlights of the Museum's annual calendar and, for many years, has been an introduction to the wealth of objects and material we have in our display areas.

Hertford Museum, indeed, does tell the story of our town. Our exhibits span thousands of years from the Bronze Age to modern times. Regularly, we receive enquiries from members of the public and, indeed, from people around the world who wish to find out more about, for example, family members and episodes in the history of the town.



None of this would be possible without the dedicated work of our Curator, Sara Taylor, and our staff. They recognise the role the Museum plays in Hertford's cultural life and, unfailingly, they show great pride in what is achieved. I wish to thank them for their efforts and place on record, once again, how much the trustees value the contribution they make.

This is an exciting time for Hertford. Not only is the town centre development nearing completion but, also, there is a newly elected administration at the Castle which will guide and oversee the town's destiny over the next few years. It is a time to review and plan afresh and this will be a major part of the trustees' work during the remainder of 2023/24. We need the Museum to remain relevant to town dwellers and, therefore, trustees will be committing to a new, long-term plan that reflects their views and the interests of our various stakeholders. I anticipate that the 2024 Annual Report will contain some important outcomes from this process.

However, as always, I must thank those core supporters who, through their financial giving and constant encouragement, make such a difference to what is achieved. Apart from those at Hertford Town Council, I include the ever-supportive Friends of Hertford Museum, our individual and corporate patrons as well as other business supporters.

We are partners in a wonderful, local project that has existed for one hundred and twenty years and, I am sure, we all remain committed to it flourishing through the next phase of change and development within our town.

Chris Seward

Chair of Trustees

2. Hertford Museum Aims

Hertford Museum is committed to ensuring the heritage of East Hertfordshire is preserved, interpreted and enjoyed and that we continue to deliver a range of engaging programmes that are valued by our community. With this in mind, the Trustees of Hertford Museum review our Aims on a regular basis.

1. To preserve, interpret and display the heritage of Hertford and surrounding villages

- Maintain the quality of collections and seek to improve storage and conservation arrangements
- Present a minimum of four exhibitions per annum
- Seek funding to enhance acquisitions and collections
- Develop relationships with surrounding parishes
- Prioritise active collecting of material that reflects increasing diversity and social change within our collecting area.

2. To provide a quality service that engages with a full cross-section of the local and wider community

- Deliver a learning programme that responds to the needs of different ages and learning styles
- Engage with under-represented and diverse audiences
- Consult with our stakeholders and make effective use of social media and marketing tools available to us in order to reach across the community
- Find new ways to engage volunteer support
- Respond to the changing needs of our community by diversifying how we deliver our services

3. To be fully involved in the on-going development of Hertford and in its growth as a cultural centre, and of the wider Museum collecting area

- Work with external partners to deliver community events that promote Hertford's cultural life
- Seek ways to ensure the Museum benefits from Town Centre development
- Attend local meetings that promote Hertford's cultural life

4. To ensure governance is of the highest standard and reflects the interests of all stakeholders

- Identify and recruit trustees according to the future needs of the board
- Establish clear policies and documentation that support effective management
- Maintain Arts Council accredited status

5. To work towards greater financial sustainability

- Implement our fundraising strategy and continue to seek out opportunities for income generation
- Demonstrate value for money to all stakeholders
- Manage property and maintenance issues in a planned and pro-active way

3. Exhibitions

3.1 River Town

12th February – 12th June 2022

This popular exhibition looked at how Hertford's unique position at the confluence of four rivers has shaped its growth and development and at how people have lived, worked and played by the riverside, illustrated with a wealth of objects from our social history, archaeology, fine art and natural history collections.

"Very interesting river exhibition" – Visitor comment



3.2 The Friends of Hertford Museum: 40 years of Support

19th April – 12th June 2022

We celebrated the 40th anniversary of the Friends of Hertford Museum, working with their committee to create an exhibition charting the story of the Friends and the support they have given the museum.

3.3 Panshanger

24th May – 14th August 2022

Our visitors discovered the history of one of Hertford's best loved parks with this guest exhibition from the Friends of Panshanger Park, supported by our team here.

The FOPP also worked with children from Hertford St Andrew CofE School to create collages inspired by the park.



3.4 Where Once We Stood: Hertford's Lost Buildings

25th June – 27th November 2022

The exhibition opened with our first post covid preview, attended by the Marquess of Salisbury. It highlighted some iconic and less familiar buildings represented by our social history and archaeological collections, from the Union Workhouse to the Cold Bath Inn.

We asked visitors about their favourite lost building, with the much loved Hertford County Cinema coming in top.

"Very interesting exhibition of old buildings, very well put together." – Visitor comment



3.5 The View from the Infirmary:

Watercolours of Dr George Towers

23rd August – 13th November 2022

A charming collection of watercolours by Hertford Infirmary's first Resident Medical Superintendent, captured both from the hospital and on his short forays outside whilst on 24-hour call in the 19th century.

"Wonderful paintings. A privilege to see them!" – Visitor comment

3.6 Hertford is my Home: Phase II

16th November 2022 – 26th March 2023

Funded by the National Lottery Heritage Fund the physical exhibition strand of phase two of this project, recording and celebrating the arrival and contribution of people who have made their home in Hertford, took place in the museum foyer display area. This phase included contributors hailing from Zimbabwe, Ukraine, Ireland, Norway and East London.

"Well-presented exhibition illustrating the diversity of the local community and the common threads people share."

– Visitor comment

Please see Projects, section 6.2, for more information.



3.7 The Proof of the Puddingstone:

Geology & Climate Change

16th December 2022 – 16th April 2023

The exhibition showcased our extensive geology collections, exploring how climate change is evidenced in rocks and fossils and how geology can help in the battle against the climate crisis.

"Absolutely loved the climate and geology exhibition – fascinating!"
– Visitor comment



4. Events

4.1 Easter Holiday Activities: Grubby Gardens & Brilliant Bugs

5th – 7th April and 12th – 14th April 2022

206 children took part in our easter holiday crafts.

4.2 Hertford Museum Wagathon

Sunday 10th April 2022

Our sponsored dog walk, with guide map taking in the history of Hartham of the Meads, raised £600 for the museum.



4.3 Behind the Scenes at the Museum: Tours of the Stores

Saturday 23rd April 2022

We delivered two sold out tours of the museum stores.

4.4 European Night of Museums

Saturday 14th May 2022

We joined museums across Europe in delivering an exciting evening event. Live performances from Nuala (Spanish), Oscar Tavares (Portuguese) and a collective of Hertford musicians (aged 15 – 60) tackling French sixties beat pop, delighted our 92 visitors.



4.5 Talking Panshanger

27th May – 5th August 2022

Geoff Cordingley and Kate Harwood of the Friends of Panshanger Park generously delivered a series of talks every other Friday for the duration of the Panshanger exhibition

4.6 Fabulous Fifties

Saturday 28th May 2022

140 visitors made bunting, tasted 1950s nibbles, enjoyed images of Hertford in the 50s, handled our reminiscence resources and watched two live performances of rock and roll music from The Goldbacks. The event was free, with £100 Jubilee funding support from East Herts District Council.



4.7 Half Term Activities: Quirky Queens & Jubilee Hijinks

Tuesday 31st May & Wednesday 1st June 2022

62 children took part in the jubilee crafts.

4.8 Microfest

Saturday 30th July 2022

Our annual beer festival made a triumphant return, with hot dogs and live music from the stars of the Hertford folk scene. This year we worked with our patrons The Hertford Club who advised on local breweries and the range of 13 beers we provided on the day.



4.9 Summer Holiday Activities

26th July – 25th August 2022

Over 300 children took part in our summer holiday crafts.

Week	Activity Theme
26 th -28 th July	Here Come the Holidays
2 nd – 4 th August	Something Sporty
9 th – 11 th August	Curiously Colourful
16 th – 18 th August	Midsummer Mindfulness
23 rd – 25 th August	Animal Magic



4.10 Musical Mystery Tour

Sunday 28th August 2022

We welcomed 303 visitors to live performances from Looking Glass Alice and Los Chicos Muertos.



4.11 Stores Tour & Open Day

Sunday 11th September 2022

This event had been scheduled to coincide with the Castle Heritage Event, ensuring high numbers of people in the town. Due to the death of Her Majesty the Queen, the Castle event was cancelled. Those having pre booked for the sold out tour all attended, however, the open day was very quiet due to the situation.

4.12 Half Term Activities: Marvellous Mosaics

25th – 27th October 2022

55 children took part in the craft activities inspired by mosaic artists.

4.13 Takeover Day

10th November 2022

We worked with every child at Hertford St Andrews School for this event. Prior to the day itself our learning officer Vicky enabled key stage two children to devise a wellbeing trail around the museum. On the day itself, the KS2 children guided the KS3 through the trail. The children's work now forms a wellbeing trail leaflet for visitors of all ages.



4.14 You're the Voice: Superstar Karaoke

Saturday 12th November 2022

20 people attended the event and enjoyed the sparkly atmosphere of the Andrews Room, transformed for the night into an intimate nightclub. Those attending gave positive feedback and requested further karaoke nights.



4.15 Christmas Extravaganza

25th November 2022

91 children met Father Christmas in our grotto, with 345 people visiting on the night to enjoy the free crafts and the return of St Andrew's Church choir.

4.16 Christmas Crafts

22nd December 2022

37 children took part on the day making sparkly creations.



4.17 In Their Own Words: Oral History Workshop

Saturday 21st January 2023

This free training session was funded by the National Lottery Heritage Fund as part of our Hertford is My Home project. The participants, half of whom had travelled from across the county, learned how to record and manage oral histories, with unanimous positive feedback:

"We enjoyed this event and shall look out for others. It was easy to follow and the two hours went by so quickly. The presenter's knowledge and enthusiasm was inspiring! Now just need to find my first candidate!!"



4.18 Sele Farm Memory Day

Saturday 4th February 2023

We invited Sele Farm residents to attend our stall at Fleming Crescent shops to see historic images of the estate and get involved with our forthcoming exhibition.

4.19 Hertford Is My Home Day

Saturday 11th February 2023

A celebration of our National Lottery Heritage Funded project, the day was a huge success with eight performances of live music representing the former homes of our exhibition contributors. Performers included The Welwyn Garden City Male Voice Choir, the Ukrainian Choir, Pat Crilly, Nuala & friends, Me, Your Man & the Clan, Cockney Barrer and the Shakti School of Carnatic Music. We were also treated to an impromptu Zimbabwean song from Mary and Margaret, sisters of contributor the late Hilda Chieza. Over 600 visitors enjoyed the live music, storytelling, food tasting and crafts as well as drinks from our international bar.



"Great event, very welcoming, lots of effort to be inclusive and representative." – Visitor comment



4.20 Half Term Activities: Hertford Is My Home

14th – 16th February 2023

183 people took part in our Hertford is my Home themed activities over the three days.

4.21 Panshanger Study Day

Saturday 24th March 2023

We worked with the Friends of Panshanger Park on this all day event. Participants enjoyed three talks and a buffet lunch here at the museum, followed by a guided walk at Panshanger Park. Proceeds from the event were shared with the FOPP.

4.22 Stay & Play

424 people took part in our monthly Stay & Play weekends this year.

4.23 Toddler Tuesdays

107 children took part in our monthly Toddler mornings this year (excludes school holidays).

4.24 Guided Walks

Our hugely knowledgeable guides, Jean Riddell and Peter Ruffles, provided a brilliant summer programme of walks, delving into the hidden history of areas of the town.

Date	Walk
12 th June	Folly Island
26 th June	Old Cross and Cowbridge
17 th July	Castle Street, West Street and Parliament Square
31 st July	Where was Hertford Priory?



5. Visitors & Engagement

5.1 In-Person Visits

Apr/Mar	Museum Total	Adults Total	Children Total	Gross Sales (£)	Donations (£)
2022/23	26,041	15,842	10,199	20,564	10,528
2021/22	20,022	10,071	9951	17,982	8798
2020/21	3932	3033	899	5662	11,214
2019/20	25,218	16,170	9048	14,353	6020
2018/19	26,740	16,492	10,248	16,466	8698
2017/18	27,268	16,269	10,999	20,097	8570
2016/17	29,220	16,132	13,088	18,976	10,443
2015/16	28,982	18,698	10,284	17,668	9447
2014/15	35,480	22,643	12,837	17,525	11,345
2013/14	36,558	23,960	12,598	23,863	10,688
2012/13	34,456	22,331	15,096	20,558	9987

5.2 Visitor Feedback 2022-2023

"I absolutely loved the museum."

"Excellent Exhibitions."

"Absolutely lovely, love it!"

"Friendly, informative, memorable visit, wonderful to see."

"Great craft activities."

"Terrific as always!"

"Always interesting and wonderful staff."

"Be back again, so much to see!"

"Amazing, our daughter loved it."

"Fantastic as always, a delight!"

"Great fun, something for everyone"

"I love this place."

"Brilliant exhibition and artefacts, great time learning."

"Absolutely enjoyed this, so much to see."

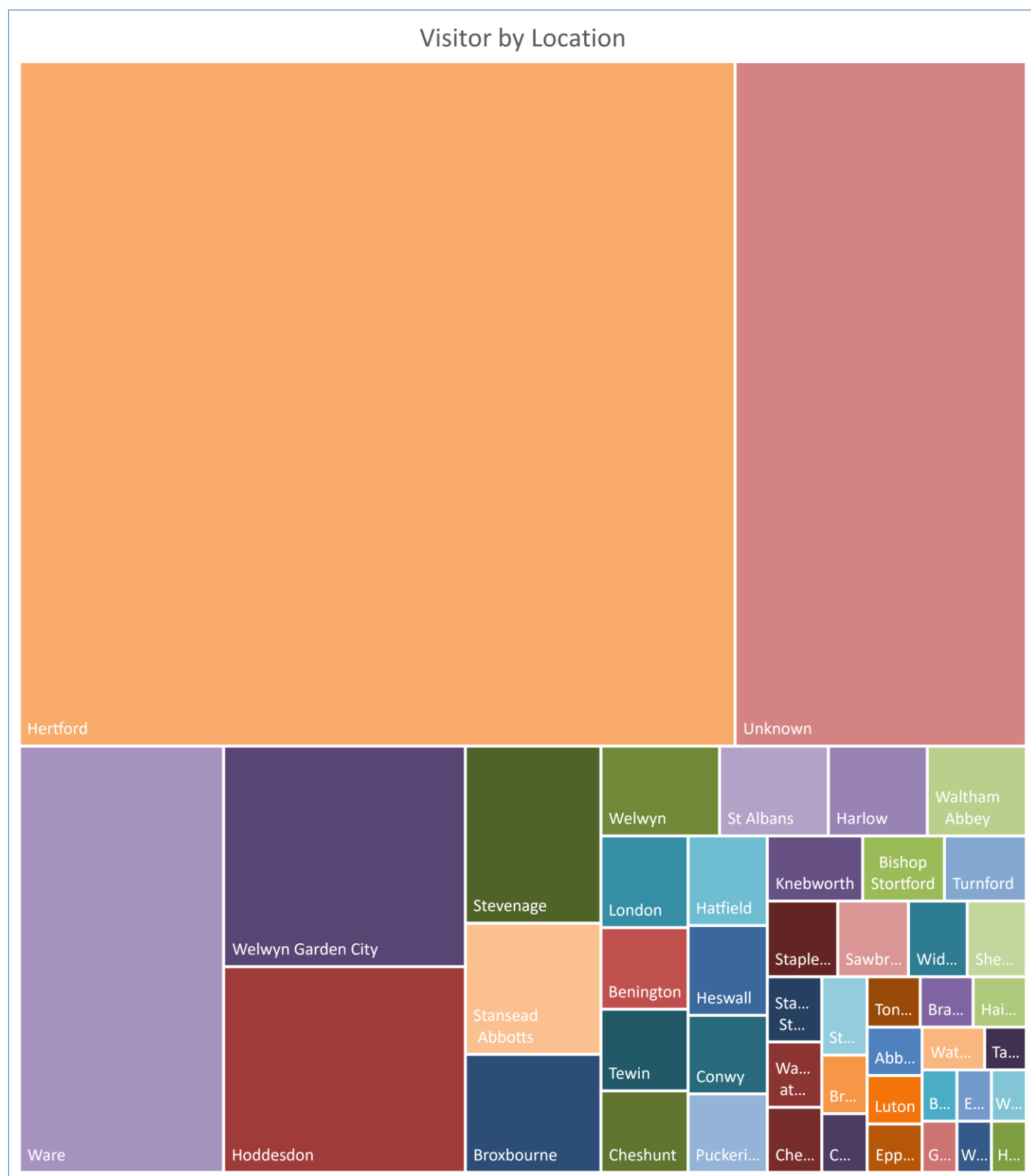
"Extremely interesting and also quite a laugh."

"A little jewel box!"

"Our great museum!"

5.3 Events Visitor Distribution

We continue to provide a focal attraction for the town; people travelled from across the county to take part in our holiday activity provision with many going on to enjoy the shops, cafes and restaurants in the town. The chart below demonstrates the home location of those who submitted their postcode data at our school holiday events.



Attendees of our school holiday activities were residents of the following places:

Abbots Langley	Hatfield	Stevenage
Benington	Hertford	Tamworth
Bishop Stortford	Heswall	Tewin
Braughing	Hoddesdon	Tonwell
Brickendon	Huntingdon	Turnford
Bromley	Knebworth	Unknown
Broxbourne	London	Waltham Abbey
Chelmsford	Luton	Ware
Cheshunt	Puckeridge	Waterford
Codicote	Sawbridgeworth	Waterlooville
Conwy	Shefford	Watford
Epping	St Albans	Watton at Stone
Epping Green	Standon	Welwyn
Goffs Oak	Stanstead Abbots	Welwyn Garden City
Hailey	Stanstead St Margarets	Widford
Harlow	Stapleford	

5.4 Online Engagement

Social Media:

Hertford Museum maintains a strong online presence with active social media accounts.

Our Twitter page is followed by 3732 people around the world whilst our 2389 Facebook followers tend to be more locally based, with women aged 34-44 having the greatest representation. Followers of our fledgling Instagram account increased by 26% this year to 385 and represent a greater proportion of people aged 18-34. We tweet and post about a wide variety of aspects of museum life, from events and exhibitions to new stock in our shop. Our most popular posts this year were in celebration of Holly R. Stephenson's 20 year anniversary of working at the museum.

Facebook
Followers

2389

Up 30%

Twitter
Followers

3732

Up 1%

Instagram
Followers

385

Up 26%

You Tube
Subscribers

218

Up 26%

Online:

Our online exhibition – Hertford Is My Home – was enjoyed by 5151 people this year. We hope to add more online exhibitions over the coming year. People spent 156 hours watching our you tube videos.

Hertford Museum
Website Users

13,000

Hertford Museum
Website Page Views

49,132

Up 26 %

You Tube
Channel Views

3874

Up 76%

6. Projects & Partnerships

6.1 Swift boxes

We worked with Hertford Swift Group to install six swift boxes on the museum office building. The boxes, installed around the town, were funded by a grant from East Herts District Councillor Ben Crystal.

Swift populations have decreased by over 50% in the last 20 years, so providing suitable places to nest is an important step in protecting these declining birds.



6.2 Hertford Is My Home

Phase II of this National Lottery Heritage Funded project included another physical exhibition and five more contributors, sharing their stories of arrival and making a home in Hertford. We are so grateful to all our contributors for sharing what, in some cases, were very difficult and moving experiences, including Vera Tytova's account of fleeing the war in Ukraine and the late Hilda Chieza, on making a new life following political exile from Zimbabwe. The online exhibition includes all the stories shared with us in both phases of the project and will remain on our website.

Our volunteers supported us throughout, transcribing hours of oral history recordings and facilitating our events. We also delivered oral history training, sharing our skills in recording and managing oral history collections.

We celebrated the project with a very special Hertford Is My Home Day in February 2023, featuring live performances of music from around the world, interactive storytelling, food tasting, crafts and an international bar (see Events 4.19 for more details).

The project was successful in meeting its aims of attracting new audiences, collating new stories of arrival and engendering pride in our community, as our survey results demonstrate:

- 76% rated the exhibition as excellent, with 24% rating it as good.
- 28% of exhibition visitors had never previously visited the museum.
- Asked if discovering the stories in the exhibition had given them a sense of pride in their local community, 47% agreed and 40% strongly agreed.
- 91% said they were now more likely to visit future exhibitions at Hertford Museum

Visitor feedback was unanimously positive:

"The stories are so interesting and inspiring, and also at the same time filled with hope. Thank you so much to this group of people for sharing their own and personal experiences."

"Really nice to read a variety of stories about Hertford and its community."

"Well presented exhibition illustrating the diversity of the local community and the common threads people share."

"Reading "countryside" and "community" really reminded me of the reasons I love Hertford and helped me feel even more connected."

"All your exhibitions are informative and enjoyable. This is one of your best."

"A fresh view of Hertford residents - where we are now."

6.3 Hertfordshire Regiment Website



In August, we received funding from the Army Museums Ogilby Trust towards the creation of a new website dedicated to the Hertfordshire Regiment. The funding covers approximately half of the cost of building the website and we will continue to need to fundraise for ongoing annual maintenance and hosting costs.

The website will tell the story of the Regiment (1908-1961) as well as explore its origins in the 1st Hertfordshire Rifle Volunteers and its descendant regiments. We will highlight the stories of individual servicemen and some of the extraordinary objects in our collections.

We continue to fundraise - £4757 raised this year – and the website will launch in Remembrance week 2023.

6.4 Roller Racking



Phase II of our archaeology stores roller racking project was finally completed in March 2023. We are indebted to the Friends of Hertford Museum for their efforts in fundraising towards this project, the origins of which date back over a decade when we first identified the need to ensure we could continue accepting archaeology depositions.

Thanks to the Friends and many other supporters, we have greatly increased our capacity in two of our store rooms and can continue to provide care and access to the archaeological heritage of East Herts for many years to come.

6.5 Museum Film

Our staff and volunteers worked with local videographer Paul Crowley, who created a film illustrating the wide scope of the museum's work. Paul generously donated his time and talent to making the film, attending multiple events to capture photographs and film footage and interviewing staff and volunteers. The film was launched in September and is available on our YouTube channel and website.

Paul captures the action at Musical Mystery Tour 2022



6.6 Business Supporters

For a donation of £50, Hertford Museum Business Supporter Club allows local businesses to show they support their community museum and local heritage with one of our window stickers. Our Business Supporters this year were:



6.7 Working Partnerships

We have worked with the following individuals, schools and organisations over the last year:

1st Hertford Sea Scouts
1st Letty Green Cubs
Abel Smith School
Army Museums Ogilby Trust
Arnett Hills JMI School
Aston St Marys School
Attwaters Jameson Hill
Azets

Dr Haydon Bailey
John Bell
Bengeo Primary School
Professor Michael Bickle
Boxmore Primary School
Brookmans Parrk School
Broxbourne Primary School
Cariad Marketing

Hilda Chieza
Classic Mobility
Cockney Barrer
Codicote Primary School
Commonswood School
Cooks Spinney School
Geoff Cordingley
Pat Crilly
Peter Crossley
Paul Crowley
Downfield Primary School
East Herts District Council
Mike Excell
European Night of Museums
Fleecefield Primary School
Mark Flunder
Friends of Hertford Museum
Friends of Panshanger Park
Furneux Pelham School
Neil Gowans
GPFM Financial Planning
Gerry Guilda
Gurukula Hare Krishna primary School
Kate Harwood
Hatfield Community Free School
The Hertford Club
Hertford Heath Primary School
Hertford Oral History Group
Hertford St Andrew CofE School
Hertford Town Council
Herts Association of Museums
Hertfordshire County Council
How Wood School
Longlands Primary School
Longmores
Dr Bryan Lovell
McMullen & Sons Ltd
Margaret Wix Primary School
Markyate School

Clive Maton
Melbourn Primary School
Middleton School
Les Middlewood
Millfield School
Millmead School
Morgans Primary School
National Lottery Heritage Fund
Network Homes
Nuala
Sean & Alice O'Reilly
Old Cross Tavern
Panshanger Primary School
Park Street Primary School
Picketts Butchers
Pixies Hill Primary School
Priors Wood Primary School
Redbourn Upper School
Jean Riddell
Roger de Clare School
Peter Ruffles
St John Fisher School
St Josephs RC Primary School
St Josephs in the Park School
Youssef Seedat
St Cross Primary School
Sauncey Wood Primary School
Shakti School of Carnatic Music
Simon Balle School
Oscar Tavares
Tesco
Thorley Hill School
Thundridge Primary School
Trison
Jane Tubb
Vera Tytova
The Ukrainian Choir
Welwyn Garden City Male Voice Choir
Welwyn St Marys School

7. Learning

A total of 4370 students at 50 schools engaged with our Learning Service this year. The number of students is down from last year's total of 5199 students at 48 schools, however, loan box hire, which saw a massive upturn in use during the pandemic at the cost of in person workshops, has reduced. Delivery of our in-person workshops increased by 47% from last year's figure.

7.1 Workshops for Schools

The new River Town workshop, launched in June was extremely popular. The workshop can only be delivered here during the summer term. It is not available as an outreach session as it centres around the environment of Hartham and the Meads on the museum's doorstep.

Once again, our Nelly's Toy Box session was the most popular workshop, with Meet the Ancestors and Ancient Egypt coming in close behind.

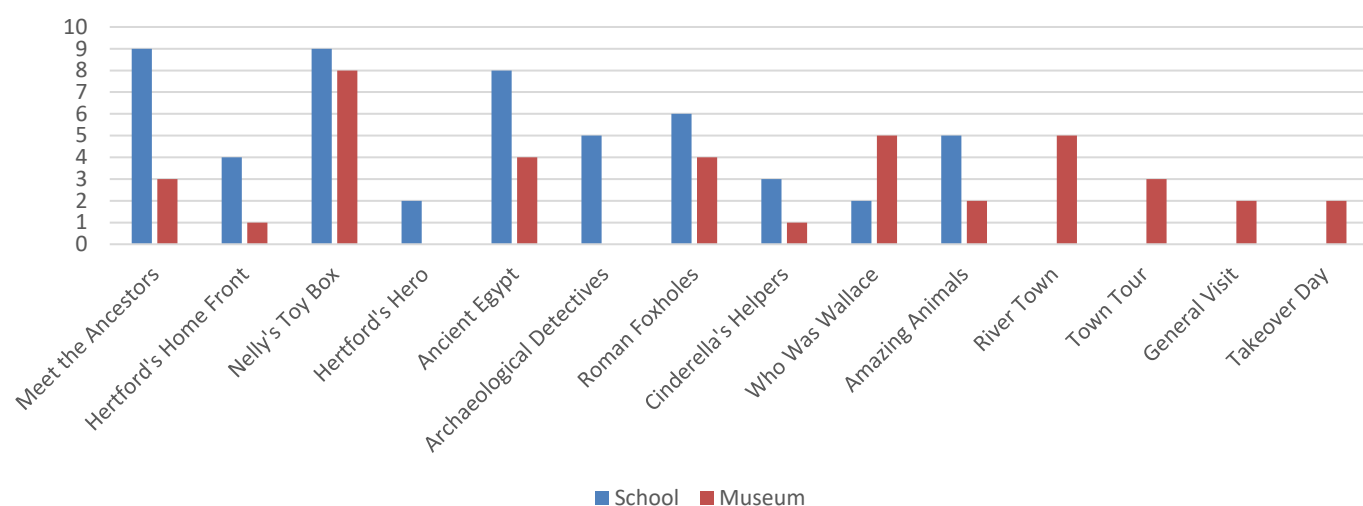
Our Learning Officer, Vicky Smith, delivered 93 workshops this year to 2578 children from 31 schools, up 47% from last year's figure of 63 workshops and 1560 children.



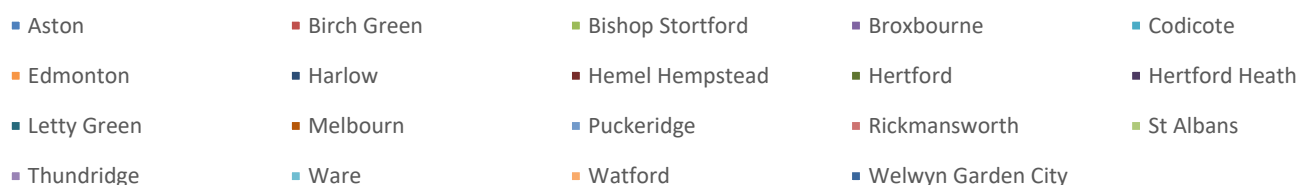
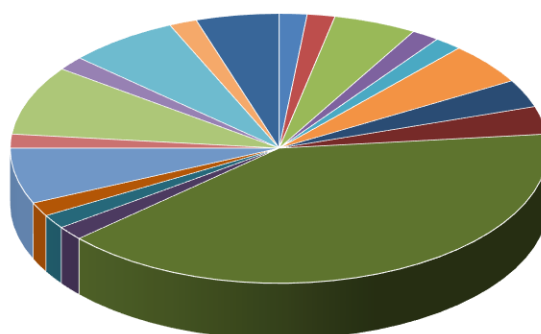
Abbreviation key	FS	KS	EY	N	R	1-13
	First Stage	Key Stage	Early years	Nursery	Reception	School Year

Year	FY			KS1		KS2				KS3			KS4		KS5		Children
	EY	N	R	1	2	3	4	5	6	7	8	9	10	11	12	13	
2022 to 2023	0	0	12	600	128	744	392	295	141	18	19	0	0	0	0	0	2578
2021 to 2022	0	0	7	340	112	391	217	55	426	0	0	10	0	0	0	0	1560
2019 to 2020	0	11	26	450	207	343	145	77	76	4	8	4	0	0	60	0	1684
2018 to 2019	0	0	15	706	132		173	90	84	0	0	13	0	0	0	8	1600

Distribution of Workshops Delivered 2022/23



Bookings per location

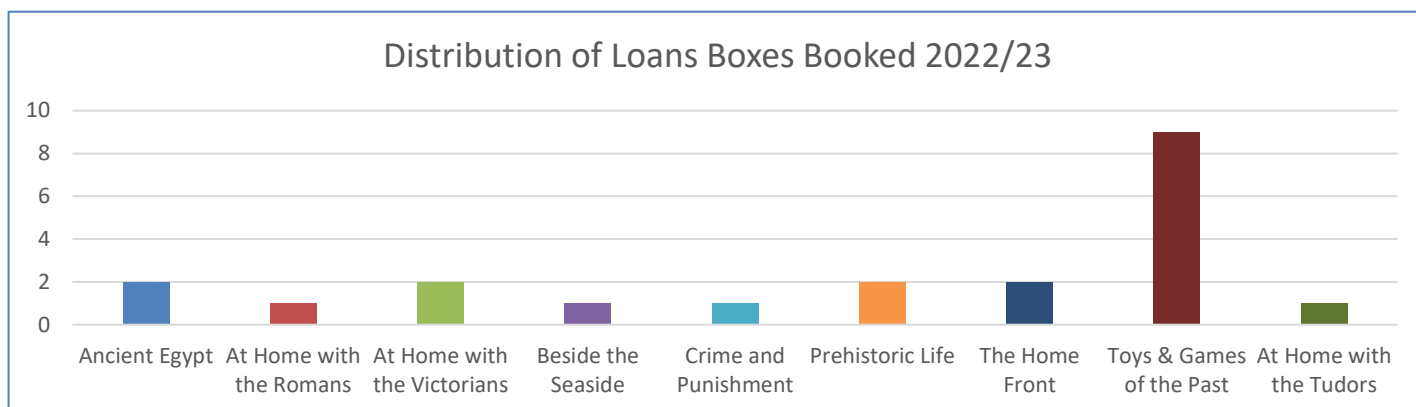


7.2 Loans Boxes

Abbreviation	FS	KS	EY	N	R	1-13
key	First Stage	Key Stage	Early years	Nursery	Reception	School Year

Number of children engaging with our loans boxes:

		FS		KS1		KS2				KS3			KS4		KS5		
	EY	N	R	1	2	3	4	5	6	7	8	9	10	11	12	13	Children
22/23	0	0	30	1025	63	179	60	90	180	0	0	0	75	0	0	0	1792
21/22		90	0	984	626	1020	379	0	360	0	0	0	0	0	0	0	3639



8. Friends

The Friends of Hertford Museum celebrated their 40th anniversary this year with a great exhibition charting their history. Anyone can be a Friend of Hertford Museum. Membership costs £15 per year. The Friends organise a regular programme of monthly evening talks (with the exception of January and August) and occasional outings and events. Talks are free to FOHM and £3 for non-members.

Their programme of talks for this year was as follows:

April	Ann Slater: Metal Detecting
May	Philip Sheail: Victorian Hertford and the Rifle Volunteers
June	Tour of Waterford Church
July	Evening Tour of Hertford Museum stores
September	Mike Creasey: The Node, Codicote
October	Jean Riddell: Local Men of Music
November	Guy Thomas: 110 Years of Aviation Heritage in Hertfordshire
February	Dr Anne Rowe: Hertford and its Landscape
March	Ann Marie Parker: Hidden Art in Hertfordshire

The Friends of Hertford Museum fundraise throughout the year to support the museum in various projects. This might be assisting with funding an acquisition for the collection, conservation or the purchase of equipment. The Friends are renowned for their hugely popular annual quiz each March and summer garden parties.

This year, the Friends came to the rescue after a review of the IT provision at the museum. Our data storage equipment needed replacing and many staff and volunteers were using elderly donated machines. The Friends raised £5217 towards vital new equipment. This funding should help us maintain our IT provision for the next few years and has made a huge difference to the speed at which our staff and volunteers can work.

9. Patrons

Since the Patrons scheme was launched in 2001, the museum has seen a great deal of support from many individuals and their contributions have helped the museum in a variety of ways. The museum is always keen to enlist new patrons to the scheme to help us to continue to provide our services.

In return for a minimum donation of £150 a year, the patrons enjoy a number of privileges including the following:

- Annual Patrons' reception
- Invitations to exhibition previews and special events
- Their name displayed on the Roll of Honour in the Museum
- Regular newsletters
- 10% shop discount

In return for donations upwards of £250 a year, Corporate Patrons enjoy the same privileges, as well as a link on our website to their business website and the facility to invite clients or customers to corporate patron events.

During 2022 – 2023 the patron scheme generated £6215 towards the museum running costs.

The following people and businesses have been Patrons of Hertford Museum 2022-2023

Amwell Rotary Club	The Hertford Club	Mr G Rice
Mr G Andrews	Mrs H Hodgson	Ms J Riddell
Mr C Bird	Mr R Hodgson	Cllr P Ruffles MBE
Mrs J Bird BEM	Mr C Jones	Mr A Sangster
Mr Peter Crane	Mr D King	Cllr J Sartin
Croudace Ltd	Mr E Lake	Mr C Seward
Cllr R Deering	Mr D Laws	Mr G Sexton
In memory of	Mr C Ledsam	Mrs V Tranter
Mr R Dimsdale	Mr D Lloyd	Mrs A Trendler
R Gascoyne-Cecil,	Longmores Solicitors	Mr P Williams
7 th Marquess of Salisbury	McMullen	In memory of
GPFM Financial Planners	Mr F Page	Mr R Wright
Mrs G Harris	Mr D Preston	

To learn more about the Patron Scheme and how to join, please contact us at:
enquiries@hertfordmuseum.org.uk or call 01992 582686

10. Grants & Project Funding

It costs approximately £230,000 to run the museum each year. In addition to external grants, we generate income through our events and learning programmes, trading in our shop, our trust and fundraising for special projects. Hertford Museum is particularly grateful to Hertford Town Council for their ongoing support.

Funding Source	Purpose of Grant/Donation	Total 2022/23
Hertford Town Council	Annual Museum Grant (includes Seed Warehouse allowance of £17,147 which is paid back in rent and service charges)	£142,673
East Herts District Council	Community Toilet Scheme	£2000
East Herts District Council	Queen's Jubilee Activities	£100
Friends of Hertford Museum	Museum IT support	£5217
Army Museums Ogilby Trust	Hertfordshire Regiment Website	£1814
The Marquess of Salisbury	Hertfordshire Regiment Website	£1000
Cllr Bob Deering's Hertfordshire County Council Locality Budget Grant	Hertfordshire Regiment Website	£1000
Individual Donors	Hertfordshire Regiment Website	£942
Mr & Mrs Green	To support oral history exhibition equipment and museum IT	£1000
Funds raised through sale of donated books	Collections conservation	£119
Individual Donor	Free Activity Places for Families on Low incomes	£90
Individual Donors	To support the running costs of the museum	£1503
Visitor Donations	To support the running costs of the museum	£2809
Patron Donations	To support the running costs of the museum	£6215
Business Supporters	To support the running costs of the museum	£250
Super 100 Club	To support the running costs of the museum	£1152
	Grants total excluding HTC grant	£25,211
	Grants total including HTC grant	£167,884

11. Collections

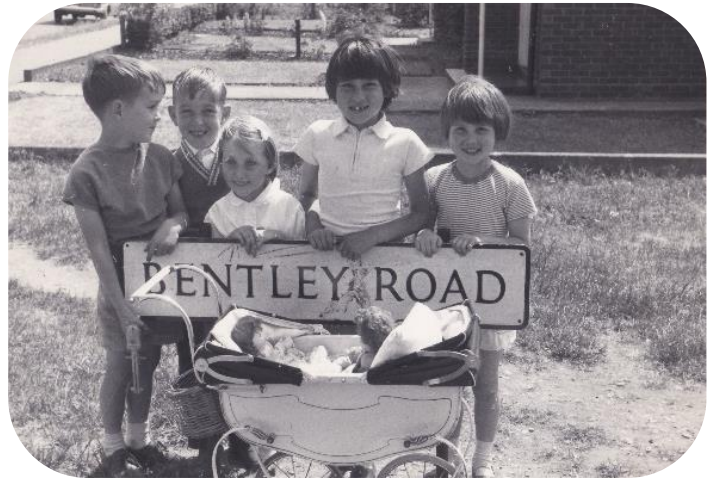
11.1 Recent Acquisitions

We have acquired the following collection items during 2022-2023:

- Petite Electronic 4000 children's typewriter, 1990s
- VTECH Smart Elite toy computer, 1990s
- Sales Brochure for Panshanger Estate 1919
- 19th century quilt made at Buckland Rectory
- Archaeological Archive from work at 9, Park Lane Puckeridge
- Archaeological Archive from work at Land South of Hare Street Road, Buntingford
- 1950s Gentleman's jacket
- Notebook containing accounts for allotments 1910-1930
- Hertingfordbury Platinum jubilee mug and pin badge 2022
- Invitation to Marshalls furniture shop summer sale 2018
- Bible drawer and marriage sign from Ebenezer Strict Baptist Chapel
- Decorated masonry from Cowper Testimonial School
- A History of Tewin Water
- Musical Platinum Jubilee biscuit tin
- Photograph of U3A Embroidery Group
- Sales brochure for Berkeley Homes, Woodville Place, Molewood Road c1994
- Collection of Hertfordshire NALGO branch ephemera including membership register 1942-1949
- Interior sign from Fledgling & Firkin pub (The Blackbirds) c1996
- Social Distancing sign from Old Cross
- Rock at the Castle programme 2022
- 1980s Brownie uniform from 1st Bengoe Brownies
- Durkan consultation feedback – Save Bengoe Field 2022
- Brick manufactured at Stoneyhills, used in chimney stack at 1930s house in Ware
- Puddingstone from Colliers End
- Receipts for clock winding at Barclays Bank, Hertford, from J. Haywards and C. Maffia
- Album of photographs of Hertford 1966
- 3 x chalk fossils from Gallows Hill
- Collection of photographs of Hertford c1995
- Crockpot slow cooker 1981
- Hertfordshire Mercury 1906
- Paper ephemera and minutes of the Bayley Club, which became Hertford Youth Club, 1940-1985
- Hertford & District Football League minutes 1949-1956
- I Love Hertford shopping bag
- Pair of Webbs gloves with care instructions



- Addis price list
- Digital video of Save Sele School Campaign
- Feasibility study for working with young people on the Sele Farm Estate 2001
- Paper ephemera and 13 x digital images relating to Darton family and life at Bentley Road, 1950s – 1980s
- School uniform receipts for St Joseph's Convent School
- Rent books for house in Townsend Street
- Postcard of children from St Joseph's school attending the Hertford Pageant in 1912



11.2 Documentation & Enquiries

- We have created or updated 13,935 individual collection object catalogue records this year.
- We are continuing to catalogue new acquisitions and create more detailed records for older collection items.
- We have responded to 1140 enquiries relating to our collections and the history of the district.

12. Staff

Hertford Museum has two full time members of staff and eight part time staff who all contribute to the running of the museum, a full time equivalent of 4.7 people.

In the period 2022-2023 Hertford Museum staff members were as follows:

Bill Cox	Museum Support Assistant (Weekends from July 2022)
Ruth Hursey	Events & Education Admin Support Assistant (PT) Administrator (PT) Finance Officer (PT job share) as of December 2022
Evie Monk	Museum Support Assistant (Weekends until July 2022)
Susan Newell	Museum Support Assistant (Saturdays)
Barbara Radziejewska	Museum Cleaner (PT)
Kathryn Saunders	Assistant Curator (FT)
Helen Smith	Finance Officer (PT) retired November 2022
Vicky Smith	Learning Officer (PT)

Holly R. Stephenson	Shop Manager & Publishing Officer (PT)
Sara Taylor	Curator (FT)
Janet Tocqueville	Senior Museum Support Assistant (PT) Finance Officer (PT job share) as of December 2022

13. Trustees

Hertford Museum is a registered charity and as such is governed by a board of Trustees. The Curator reports directly to the Trustees. The Trustees comprise a number of local individuals who bring different skills and perspectives to the board.

The list below shows the Trustees of Hertford Museum during 2022-2023:

Cllr Sophie Bell	Nominated: East Herts District Council
Mr Dan Chichester-Miles	Elected: Local Resident
Mr Peter Crane	Nominated: Hertfordshire County Council (Chair of Fundraising Committee)
Mrs Margaret Elder	Elected: Local Resident & Museum Learning
Ms Chantal Geall	Nominated: Hertford Town Council Representative (Vice Chair of Trustees)
Mrs Clare Gittings	Elected: Local Resident & Museum Learning
Mr Stephen Hackshall	Elected: Accountant (Chair of Finance Committee)
Mr Chris Pease	Elected: Local Resident & Solicitor
Ms Justine Perry	Elected: Local Resident & Marketing Expert
Cllr Jane Sartin	Elected: Local Resident and Town Councillor
Mr Christopher Seward	Elected: Local Resident (Chair of Trustees)
Mr Glenn Sexton	Nominated: Hertford Town Council Representative
Mr Paul Wisbey	Elected: Local Resident & Surveyor